

Academic Detention Policy

1. Introduction

Students are expected to maintain the highest possible commitment to their studies. This includes work completed at home. Homework requires students to develop their organisational and time management skills and is a key facet in developing student autonomy and independence. As such, students must understand the significance of handing in work to appropriate deadlines and following school procedures appropriately. Meeting academic deadlines is also significant as it promotes:

- Fairness and equity for all students
- Time management skills
- Maximising validity of work
- Staff operational procedures and processes.
- Elimination of non-completion of work due to student choice.

2. Scope

This policy applies to all currently enrolled high school students from year 7 to year 12 at IQRA College.

3. Student Responsibilities

If a student completes work after a deadline has been passed, they will still be expected to attend an academic detention to develop student understanding that meeting academic timeline requests is a College expectation. Meeting deadlines is a significant skill required at university and in the workplace, and students must build their understanding of these procedures.

Students are expected to hand in all work requested by teachers in accordance with IQRA College's academic assessment policy. If work is not completed as requested without appropriate communication with the teacher in advance of the deadline, then students may receive an academic detention. Extensions and exemptions for work may be made, by request to the individual teacher, at least 2 days in advance of the deadline up to year 10.

Students in Year 11 and 12 are expected to request extensions by emailing the subject teacher and

the Head of Teaching and Learning, in line with SACE procedure, at least 2 days in advance of the deadline.

Reasons for granting an extension for any year level, may be, but are not limited to:

- Significant family events (wedding, funerals etc.)
- External school events that affect class time / homework time
- Absence from school due to illness
- Consideration of student Special Provision / modifications

4. AI Integrity Check

If a student produces work where the teacher believes that it is generated by AI, and the student cannot show appropriate evidence that they have written it themselves (by showing drafting and development documents) then an Academic Detention may be used by teachers as a way of allowing students to re-produce their work in a supervised manner, removing any issues regarding the originality of the work.

5. Detention Procedure

5.1 Academic Detention – Lunchtime

- Students will have an academic detention set by their teacher.
- Teachers register student names on Daymap and message parents.
- Students attend lunchtime detention on a Tuesday or Thursday as designated between 1pm and 1.20pm. Students will be expected to complete the work they have failed to hand in, or complete other work they have been set.
- Academic detentions are to be attended whether or not a student completes the required work that was missed prior to the date of the detention, as they are an encouragement to students to reflect and improve their approach to their studies.
- It is the responsibility of the student to attend the detention. Non-attendance will result in a more significant consequence, such as a Friday Club detention.
- These detentions, once set, are mandatory, and non-attendance is considered a breach of school rules.

- If a student is absent on a day of their set academic detention, they will be expected to attend the next available lunchtime detention. This will be recorded on the day of the missed detention and communicated to the student.
- Nonattendance of a lunchtime detention will result in a Friday Club detention.

5.2 Friday Club Detention (1.50pm to 3.20pm)

- Friday Club detentions reflect a more significant breach of school rules, and are only to be attended by students when requested by a senior member of staff, such as the Senior School or Middle School Coordinators, Assistant Coordinators, Principal, Deputy Principal or Head of Teaching and Learning.
- Students who have not attended a lunchtime detention when requested will attend a Friday Club detention between 1.50pm and 3.25pm.
- Further, students who have received 3 lunchtime detentions in one semester will receive a Friday Club detention.
- 3 Friday club detentions in one semester will be considered a significant breach of school procedure, and any further detentions or breach of rules will result in a Friday After School Detention.

5.3 Friday After School Detention (3.30pm to 4.30pm)

- A Friday After School Detention will be given to students who have consistently failed to meet the requirements of their academic studies, as discerned by the relevant Coordinator or Assistant Coordinator.
- Friday After School Detention will be run by IQRA Leadership and constitute a significant breach of College culture and rules.
- After School detentions will take place between 3.30pm and 4.30pm on a Friday afternoon, and parents will be informed in advance to make appropriate transport arrangements.

5.4 Re-enrolment interview

If a student is given 3 After School Detentions in a single semester, then the College will consider this a major breach of school rules. As such, the student and at least one parent or caregiver will be

expected to attend a re-enrolment interview with the principal and other appropriate members of leadership before re-commencing their studies at IQRA College.

6. Academic Detention Flowchart

